



Office of Public Instruction
Linda McCulloch, Superintendent
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Civil Rights Review
On-Site Findings and Recommendations
Attachment B – Appeals Process

In the event that the local education agency contests the findings of the on-site review, the following procedures and timelines have been established by the Office of Public Instruction for attempting to attain resolution:

1. Notification of local education agency of the findings of the on-site review within 30 calendar days.
2. Local education agency may challenge the findings by submitting a written statement to the Office of Public Instruction's legal counsel within 30 calendar days of the receipt of the letter of findings.
3. The Office of Public Instruction's legal counsel will review the appeal and will transmit a written decision in the contested issue to the local education agency. The statement may be either a change in the report or an affirmation of the original report, in whole or part, within 14 calendar days.
4. The local education agency may indicate a desire to continue the appeal (in writing) to the Superintendent of Public Instruction.
5. The Superintendent of Public Instruction will make a decision and transmit the decision to the local education agency in writing within 14 calendar days.

In the event that this process does not result in resolution, the Superintendent of Public Instruction will notify the Office of Civil Rights.